Single Touch Payroll

What is Single Touch Payroll (STP)?

Single Touch Payroll is the digital way of reporting your employees' tax and superannuation information to the Australian Taxation Office (ATO).

STP reporting is a legal requirement that commenced on 1 July 2019 for small businesses with 19 or fewer employees and micro employers with 1–4 employees.

How to Report

Report through your existing payroll or accounting software (check if it is STP enabled).

Engage a third party to report on your behalf. This can be a registered tax or BAS agent, or a payroll service provider.

Micro employers (1–4 employees) and entities with "closely held" employees, such as family and relatives, are required to use STP from 1 July 2021.
A register of no-cost or low-cost software solutions for STP is available on the ATO website.

Upcoming changes

From 1 January 2022, the STP system will be expanded to capture more information and reduce the compliance burden on small business employers.

The changes will involve Child Support deductions, Employment Separation Certificates, Tax File Number declarations, and separately itemising components of gross wages. Software providers are working on these changes.

Speak with your staff

Once you begin reporting through STP, let your staff know that they can see their year-to-date tax and super information in ATO online services, which can be accessed through myGov.

Find Help

Visit ato.gov.au/STP for additional information and resources to help you understand STP and the options available to you.

ATO Small Business Assist	After-hours call back service
13 28 66 (Option 3)	6pm – 8pm (AEST) Mon-Thurs
Live Chat	13 28 66 (Option 5)
8am – 6pm M-F	Small Business Assist online
10am – 2pm Sat	booking form